

Keinton Mandeville Parish Council

Minutes of a meeting of the above-named Parish Council held on
Tuesday June 7th, 2022. at Keinton Mandeville Village Hall

Present: Tom Ireland TI, Trevor Ryder TR, Chris Lane CL, Chris Calcutt CC, Ken White KW, Gary Jennings GJ (from item 3)
 In attendance: Sue Graham (clerk) Dean Ruddle (County Councillor)

Public Session

Richard Sutton attended to talk about his Quarry on Coombe Hill. The stone had been exhausted and work would be taking place to reinstate the land. This would involve importing topsoil and having a bulldozer on the site

John Walker.

Referred to letter he had written to PC expressing disappointment that the PC had voted against the introduction of a 20mph speed limit in Queen St. and Church St. He outlined the arguments in favour of such a limit and also suggested a revised priority system at the Queen St / Church St / Common Lane junction (suggested roundabout). Residents would be willing to contribute to the cost – it was hoped that crowdfunding would allow the cost to the PC to be reduced. He urged the PC to reconsider its decision.

The Chair noted that a decision could not be revisited until 6 months had passed. This would be reconsidered in September. In the meantime the options for the Queen St, Common Lane, Church St junction would be discussed with highways.

D Ruddle County Councillor. D Ruddle reported the following:

Bill Revans is the new leader of Somerset County Council.

The CEO is leaving, a new appointment would be made for the leader of the Unitary Council

Gary Warren has moved to a new position and the new Highway engineer is Andy Barron.

Phosphates update. SSDC believe all due diligence is now complete, a report is due in August and subsequently they will be in a position to determine planning applications. Decisions would likely be made regardless of Natural England concerns. It is likely that Entrade (Wessex Water business to implement the phosphate 'solutions') will charge a fee of £ 1500-£5000/property.

1.0	Apologies There were no apologies			
2.0	Fill vacancies by co-option Gary Jennings was nominated by CL, this was seconded by CC, GJ was co-opted onto the council by unanimous vote. Hayley Warrens was nominated by CC, this was seconded by TR, HW was co-opted onto the council by unanimous vote.			
3.0	Declarations, receive completed business interest forms. TR declared an interest in item 8 Payments (Jubilee event)			
4.0	Minutes of last meeting: 10 May 2022 Resolved: It was proposed and unanimously agreed to approve the minutes as a true and correct record of the meeting held.			
4.1	Actions and Matters arising:			
	Minute	Owner	Due	Update
	4.2 Neighbourhood plan; Include affordable homes policy Project plan for adoption by PC at Future Meeting once grant funding approved	TR TR	Ongoing Future Meeting	On agenda. Update at item 6.2.
	Local Heritage list – send nominations - Dog drinking fountain on Queen St, Orchards, Blue Plaque. Suggestions: cast iron fingerposts, Keinton Shields at Rosemead and The Firs. Dry stone walls with cock and hen tops. All remaining orchards. Ridge and furrow fields. Name plates on the Street. Compile a list and landowners will be approached. TR will provide summary of the implications of 'agreeing' to be on the list	Clerk / TR	Ongoing	Compile a list and landowners will be approached. TR will provide summary of the implications of 'agreeing' to be on the list
	8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip	Clerk		No update
	8.0 Highways update on fingerpost replacement Agreement received from landowner – this had been forwarded to Somerset County Council (SCC)	Clerk SG		Permission provided to SCC

	<p>Priority change Queen St Common Lane, Church St– await further information. Streetlighting Chistles Lane – ask again for this to be addressed. GJ would check this.</p> <p>Future management of SID – further information to be obtained and volunteers sought.</p> <p>Request information on feasibility and cost of roundels / repeaters on Barton Road / Coombe Hill. Order roundels pair for Coombe Hill and pair for Barton Road.</p>		<p>ASAP</p> <p>Next meeting</p>	<p>Ask Highways about options for this.</p> <p>GJ would check this.</p> <p>Complete. Neil Bain had taken this on</p> <p>Roundels would cost £200/pair. Clerk to request for Coombe Hill and Barton Road.</p>
	<p>8.1 3 Quotes to improve bridleways, also Bab Cary / Blind Lane and path to rear of village hall. C/f to spring Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this</p> <p>Repairs to Bab Cary / Blind Lane fingerpost.</p> <p>Lakeview Footpath issues – raise with Galion.</p>	<p>TI</p> <p>TI</p> <p>TI</p>	<p>April</p> <p>Next meeting</p> <p>Next meeting</p>	<p>On agenda - item 9.1 Parish Paths</p> <p>On agenda - item 9.1 Parish Paths</p> <p>Ongoing</p> <p>Complete</p>
	<p>9.0 Annual play area inspection report – project plan. Obtain quotes and apply for s106 funding.</p> <p>Playing field land registry Request quote from Holly and Steer. .</p>	<p>Clerk</p> <p>TI to chase</p>	<p>Ongoing ASAP</p>	<p>Complete – application submitted</p> <p>Ongoing. Contact from Holly and Steer had been problematic. TI to chase again</p>
	Audit: Reserve spending plan	Ongoing		
	Remembrance soldier order from RBL	Clerk	November 2022	
	Defibrillator – establish budget required for ongoing costs	CL	June meeting	Complete - £250 allocated
5.0	<p>Parish Representatives. Resolved: It was proposed and unanimously agreed to appoint the following representatives with other posts being allocated at a future meeting: Playing Field representative: GJ Finance Committee KW, GJ, TI It was agreed that the grievance and appeals Board membership would be agreed as and when required. Youth representative – this would be allocated at a future date.</p>			
6.0	<p>Planning. Consider the following applications and make recommendations to the planning officer: There were no applications</p>			
6.1	<p>Determination of Planning. Receive the following notices: No notices had been received</p>			
6.2	<p>Other planning matters. Neighbourhood Plan – project plan and update on grant funding. TR reported the following: The grant funding had been approved The first meeting would take place in June - it was necessary for the money to be available to pay the consultant prior to work starting An update would be provided at the July meeting. The purpose and scope of Neighbourhood planning was outlined.</p>			
7.0	<p>Environment Champion Update. TR reported the following: There were ongoing attempts to find pollinator sites and a site for the Queen’s Green Canopy. To this end he hoped to make contact with the landscaping company on Lakeview to establish pollinator sites on the development. The village green on Irving Road was also a possibility.</p>			
8.0	<p>Finance and Payments (RFO – Clerk) Resolved: It was proposed and unanimously agreed to approve the following payments: Salaries May 2022 NEST Pensions Direct Debit HMRC PCC: Grant for Platinum Jubilee event</p>			<p>£287.65 £21.94 £7.40 £362.47</p>

	<p>PCC: Grant for Jubilee event band The organisers of the jubilee event had requested that payments to the value of the agreed grant were made to the PCC (one of the organising bodies) The breakdown of the total was provided be 862.47 - £12.47 more than the agreed amount. Resolved: It was proposed and unanimously agreed to approve this payment.</p> <p>Zurich - insurance premium 2021-22 The clerk explained that this was a quote from Zurich which had been sought following receipt of a higher renewal quote from the existing insurer. The Zurich quote was over £240 cheaper. It was specialist Parish / Town Council policy. The cover provided was comparable with the previous policy, but with some limits being slighter higher and some slightly lower (all within recommended cover amounts) SSDC Parish Ranger Play UK – repairs to Happy tracks slide posts</p>	<p>£500.00</p> <p>£914.12</p> <p>£192.07</p> <p>£844.80</p>
8.1	Receipts – there were no receipts	
8.2	<p>Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. The accounts for month 2 2022-23 were reviewed. The balance at end of April was £56,527.04 Payments in May totalled £3299.22 and receipts were £1661.68 The balance at the end of May was £54889.50. The bank statements showed a balance of £57,739.50. There were outstanding payments to a total of £2850. Taking this into account, the balance was £54889.50. The summary of accounts, budget and reconciliation information was circulated and checked by Councillors.</p>	
8.3	<p>Other finance matters New signatory – update. Papers going to bank Audit 2021-22. The Annual Governance and Accountability Return (AGAR) had been submitted to the auditors along with a bank reconciliation, explanation of significant variances, and of the high reserves. The period for the exercise of public rights to inspect the accounts would run from 13 June 2022-22 July 2022. This would be advertised as required. Asset register check – this was complete.</p>	
8.4	<p>Grant requests. Receive the following grant requests KM WI. This request was received and considered taking account of the benefit to local residents and the grant budget. It was commendable that the group was ambitious and looking to develop. The council noted that it wished to actively encourage local groups’ involvement in the community. A grant of £150 represented £10/head per member from Keinton Mandeville and would be commensurate with the benefit it would bring. Resolved: It was proposed and unanimously agreed to make a grant of £150. S137. As an aside the PC noted its wish to encourage local groups’ participation in community events. GJ offered to look into the logistics of organising such events.</p>	
9.0	<p>Highways. Update / Items to report The County Councillor had confirmed that 30mph roundels painted on the road would cost £200/ pair. The clerk was asked to request 30mph roundels on Coombe Hill and Barton Road. Councillors agreed that with traffic (speed and volume) being a concern for many parishioners it was important to address this. Community Speedwatch Report. CC reported the following:</p> <ul style="list-style-type: none"> • The CSW area meeting had taken place at KM. The neighbourhood police inspector was very proactive and hoped to drive forward improvements • SID Data showed an average of 500 vehicles per hour at rush hour times (main road.) There was no apparent pattern to excessive speeds recorded overnight (75-80mph) • Traffic from the west was regularly travelling in excess of 40mph. • During the most recent session 12 cars were clocked speeding at 39-48 mph • On Barton Road speeds of 55mph were normal. • Later on at night all vehicles travelled at high speed • 30-80% of vehicles were travelling in excess of 36mph. • BSD have their speedwatch team back in action • The police were now monitoring speed on two sites on Barton Road. • TR suggested doing comparison of data before and after the SIS. KW offered to look at this. 	
9.1	<p>Parish Paths. Update / items to report. Receive quotes for rights of way improvements and agree any actions arising.</p>	

	<p>Two quotes were considered for repairs to the Bridleway from Cottons Lane to Coombe Hill and the end of Blind Lane / Babcary Lane. Also one quote had been received for improvements to the path between Cottons Lane and Lydford. Discussion took place about whether to complete all of these footpath improvements. There was sufficient money in the reserve, and this represented long term improvement.</p> <p>Resolved: It was proposed and unanimously agreed to accept Dave Ruddle's quote and instruct him to complete the Cottons Lane, and Babcary / Blind Lane junction work. Further quotes would be sought for the Cottons Lane to Lydford footpath, and this would be considered at a future meeting.</p> <p>Strimming was required on footpath at rear of playing field from Castle Street, Babcary Lane. This could be undertaken by the Parish Ranger in the short term, but a more frequent and regular arrangement needed to be in place for the future and included in the maintenance budget.</p>
10.0	<p>Play Areas.</p> <p>Playing field registration with Land Registry- update. As reported under matters arising, TI was chasing this</p> <p>Happy Tracks / Skatepark</p> <p>Receive inspection report. The wooden slide posts had been repaired.</p> <p>The clerk had made an interim arrangement with the playing field for grass mowing to be carried out by their contractor.</p> <p>Annual play area inspection report – project plan, replacement equipment S106 funding application update. The funding application had been submitted.</p>
11.0	<p>Maintenance.</p> <p>Consider and agree requirements</p> <p>Strimming</p> <p>Phone box painting</p> <p>Remove dog bag dispenser from village green</p>
12.0	<p>Broadband Provision in Keinton Mandeville – update</p> <p>Openreach vouchers – briefing for residents - how to register / 'pledge' Richard Culley (RC) would be emailing all residents who had pledged with advice on the email received and what to do next. KW offered to liaise with RC over this.</p>
13.0	<p>Village Hall Report</p> <p>CC reported that the trim trail had been started</p>
14.0	<p>Correspondence. Receive the following correspondence and agree any actions arising:</p> <p>Letter from resident(s) about 20mph speed limit Queen St and Church Street</p> <p>Followed up by email from resident of High Street with 2 new proposals</p> <p>These would be carried forward to a future meeting.</p>
14.1	<p>Correspondence. Circulation The following had been circulated via email during May 2022: SCC updates, SWP briefings, SSDC updates, SSDC Environment, Neighbourhood Police Newsletter, Consultation on street naming, get sussed newsletter, SALC briefings, Connecting Devon and Somerset - mobile boost scheme, CPRE briefings, Frome Climate and Health conference, Climate and Ecological Emergency Map, Heritage list consultation, Bus Partnership zoom meeting, Crime Report.</p>
15.0	<p>PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites.</p> <p>Flower competitions</p> <p>Parish magazine: register your vouchers to Openreach</p>
16.0	<p>Future agenda Items</p> <p>2023 village day</p> <p>Flower competitions</p>
17.0	<p>Any other reports</p>
18.0	<p>Date of next meetings:</p> <p>July 5th, 2022, apologies CC and CL.</p> <p>August 9th 2022</p>

Actions

Minute	Owner	Due
4.2 Neighbourhood plan; Include affordable homes policy Project plan for adoption by PC at Future Meeting once grant funding approved	TR TR	Ongoing Future Meeting
Local Heritage list – send nominations - Dog drinking fountain on Queen St, Orchards, Blue Plaque. Suggestions: cast iron fingerposts, Keinton Shields at Rosemead and The Firs. Dry stone walls with cock and hen tops. All remaining orchards. Ridge and furrow fields. Name plates on the Street. Compile a list and landowners will be approached. TR will provide summary of the implications of 'agreeing' to be on the list	Clerk / TR	Ongoing
8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip 8.0 Highways update on fingerpost replacement Agreement received from landowner – this had been forwarded to Somerset County Council (SCC)	Clerk Clerk	Awaiting response

Priority change Queen St Common Lane, Church St– await further information. Streetlighting Chistles Lane – ask again for this to be addressed. GJ would check this.	TI/GJ	ASAP
Order roundels pair for Coombe Hill and pair for Barton Road. SID data – look at comparisons pre and post SIS. KW to liaise with Neil Bain	Clerk KW	Ongoing
Parish Paths: Seek quotes to improve ‘Lydford’ bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this	TI	Next meeting
Repairs to Babcary / Blind Lane fingerpost.	TI	Ongoing
Lakeview Footpath issues – raise with Galion.	TI	Next meeting
Strimming – arrangements	Clerk	
10.0 Annual play area inspection report – project plan. Awaiting outcome of funding request	Clerk	Ongoing
Playing field land registry Request quote from Holly and Steer. .	TI to chase	ASAP
Audit: Reserve spending plan	Ongoing	
Remembrance soldier order from RBL	Clerk	November 2022